**Minutes**

**STOCKTON HEATH MEDICAL CENTRE**

**PATIENT PARTICIPATION GROUP**

**Wednesday 11 September 2013**

**5.30pm – 6.30pm**

* **Open Day – Saturday 21st September 2013**

**Promotion of Open Day:**

* Article in South Warrington News in September; Bridget – editor will attend on the day too and will do an article for Octobers edition.
* Article on Warrington Worldwide website – we can also give them a report after the event.
* Banner on London Road
* Information on website
* Article on notice board in St Thomas’ Church, Co-op, Stockton Heath Pharmacy, Post Office
* Article given to Stockton Heath Parish Council
* Invited Nicola Priest - Editor from Warrington Guardian – if she can’t attend they will do an editorial on it.
* **Displays** :

Productive General Practice – **Karen to prepare** (Main reception area)

Deloitte Report – **Dr Thompson to prepare** (Main reception area)

PPG – renew notice board

What is a Nurse Practitioner/Assistant Practitioner/Health Care Assistant? Service provided by the Practice Clinical team– **Bernie/Bev to prepare** (Main reception area)

Diabetes Awareness – **Dr Palmer to prepare** (Consulting room 3)

Our GP’s will be available to discuss the contents of the displays

* Mini health checks – BP/Height/Weight/Urine/Lifestyle advice – **Bev/Bernie on the day** – Consulting room 3.
* Alcohol intake advice – Paul & Neil; Reach for Health, Waiting area 2
* Smoking Cessation – Julie Clegg; Reach for Health; Waiting area 2
* Carers’ corner – Julie Howson, WIRED: Waiting Area 2
* Promotion of website – **Julie & Heather??**

Promote website – introduce “youth page” with links to Connexions, local youth groups, medical services for children and teenagers.

Signposting of services for 15 – 25age group and 25- 40 year olds (Karen to try to get this information on website prior to Open Day)– using Practice Co-ordinator’s room in main reception area.

* Demonstrations of booking in screen – **PPG member**
* Minor ailments advice from local pharmacist – Enda to prepare
* Pilates Instructor – Tanya Loxham: Consulting Room 4
* Physiotherapist – Sheila Nesbitt: Consulting Room 5
* Chiropractor – David Cooper: Consulting Room 6

Group members who can attend to help on the day to arrive at 10.15am

* **Sarah Watson Community Connector South and Central Neighbourhood Team** – Kit

Karen to contact Sarah to arrange “mini event”

* **Private fees – Heather**

Discussion: re discretion re fees for students/voluntary workers who need information from medical records for access to course or work experience. BW did explain that it is not always stratight forward to get the information from paper records and can be time consuming. Access to information from records is classed as private work. ACTION Karen/Zoe to discuss with Bev and GP Partners

* **Date for next meeting Wednesday 16th October 2013 5.30pm prompt**.